



CTF Services Limited
(incorporated in Bermuda with limited liability)

SHAREHOLDERS' COMMUNICATION POLICY

[Version Control]

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| Current Version | 2.1 |
| Effective Date | 2025/02 |
| Approved By | Board of directors of the Company |

Shareholders' Communication Policy

1. Objective

CTF Services Limited (“CTFS” or the “Company”) is committed to adopting a proactive stance towards maintaining effective and transparent communication with its shareholders (“Shareholders”) and the investment community and ensuring accurate, consistent and timely dissemination of information to Shareholders, financial analysts and potential investors.

2. Dissemination of Corporate Information

The Company has established different channels of communication to ensure that all interested parties have equal access to corporate information in the public domain. Corporate communications which contain regulatory disclosures and notices of the Company, including but not limited to financial reports, results announcements, corporate announcements and circulars will be published in accordance with the legal and regulatory requirement applicable to the Company. Corporate communications and other general information concerning the Company and its businesses such as press releases, presentation materials and operating performance data will be posted on the corporate website (www.ctfs.com.hk) and/or distributed to the media as soon as practicable. In addition, the Company manages a web-based information system to disseminate corporate information to collect enquiries and comments via the internet.

3. Communication Channels

The Company is committed to maintain effective communication with the Shareholders and the financial community. Shareholders are encouraged to participate in general meetings or to appoint proxies to attend and, on poll, vote at meetings for and on their behalf if they are unable to attend. The chairman of general meetings will allow reasonable time for Shareholders to raise questions and comments.

The Company's investor relations team, comprising executive directors and members of senior management, regularly arranges or participates in one-on-one meetings, roadshows, conferences, forums, site visits and briefing sessions to maintain an open dialogue with financial analysts and institutional investors in Hong Kong and overseas.

All Shareholders are encouraged to send their enquiries and views on various matters affecting the Company by email to the Investor Relations Department of the Company (Email: ir@ctfs.com.hk).

CTFS observes a firm policy of not disclosing unpublished or potential price sensitive information including but not limited to sales and profit forecasts and aspects which may compromise the Company's competitive position in the market, or which may constitute a breach of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “Listing Rules”) save and except the dissemination of such information is made in accordance with the Listing Rules.

4. Reports & Rumours

CTFS will not endorse any analyst report, nor make any attempt to influence the recommendations or conclusions of individual analysts. In general, the Company refrains from commenting on market rumours or speculative inquiries, unless they contain factual errors or information which could affect the Company's share price and trading activity.

5. Shareholder Privacy

CTFS recognizes the importance of Shareholders' privacy and will not disclose Shareholders' information without their consent, unless required by law to do so.

6. Black-out Period

CTFS does not hold or participate in investor meetings nor will it make any comments concerning financial results or expectations in a period commencing 30 days prior to its interim results announcements and 60 days prior to its annual results announcements.

For any enquiry about this policy, please contact:

Investor Relations Department
CTF Services Limited
21/F, NCB Innovation Centre,
888 Lai Chi Kok Road,
Cheung Sha Wan, Kowloon,
Hong Kong

Email: ir@ctfs.com.hk

(Adopted by the Board on 26 February 2025)